



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON HEIDELBERG
UNIT 29237
APO AE 09102

IMEU-HEI-PLO

10 MAR 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG Heidelberg Policy Memorandum 26, Reintegration Management in the Heidelberg Military Community

1. Reference AE Regulation 600-8-109, Reintegration Operations, 8 Apr 04.
2. Reintegration is all about taking care of our most valuable resources: Soldiers, civilians and family members. The Army and USAREUR have provided the processing standard. This policy provides the basis to give reintegration services while simultaneously conducting other BASOPS support requirements in Heidelberg.
3. Reintegration services will be provided whether for one individual or for a group. Tenant units in Heidelberg have the responsibility to provide timely notification to the Heidelberg Garrison Operations staff of scheduled returnees to Germany, or for individually returning Soldiers or unannounced personnel or units. Tenant units will also coordinate transportation support from the aerial port to home station; the immediate security of their weapons and equipment; and in conjunction with the Heidelberg Garrison, to provide meaningful initial welcome home ceremony and reunion with family and friends, and a user-friendly, seven half-day processing program.
4. It is my policy that returning personnel will receive superior reintegration support, that Heidelberg tenant units and the Garrison will jointly support the early identification of returnees, and processing procedures that can be understood and carried out with minimal guesswork on the part of providers and Soldiers alike.
5. Point of contact for this policy is the Plans and Operations Division, USAG Heidelberg, DSN 373-1330, and for processing procedure is the USAG Heidelberg Community Operations Officer, DSN 373-1530.


WILLIE E. GADDIS
COL, AV
Commanding

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